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Health Sciences Research Commons

Himmelfarb Library Liaison Letters

Himmelfarb Health Sciences Library

5-2023

Himmelfarb Library Liaison Letter - May 2023

George Washington University, Himmelfarb Health Sciences Library

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Himmelfarb
Health Sciences Library



May 2023

Documents2Go (Interlibrary Loan/ILL) and Consortium Loan Service (CLS) provide access to materials not currently available via Himmelfarb including articles, books, and book chapters. All GW Nursing, SPH, and SMHS students, staff, and faculty are eligible to use these services.

Consortium Loan Service (CLS)

CLS allows our users to request print books that are available within the Washington Research Library Consortium (WRLC), a group of research institutions in the DC area. For example, if Himmelfarb does not own a book but the Howard University Library does, CLS makes it possible to borrow their copy. CLS is the fastest way to borrow books from other libraries; books usually arrive within 2-3 days after the request has been placed. The service is also free to users.

To place a CLS request:

1. Search for the book you are looking for in the [Himmelfarb catalog](#); be sure to search Articles + GW & Consortium Catalog
2. After you find your book, open the record and under "How to get it" click Sign In. Use your GW User ID & password to login.
3. Next, in the "How to get it" section, click "Consortium Loan Service Request"
4. Specify where you would like to pick the book up: at the Himmelfarb library, or the GW Virginia Science and Technology Campus Library.

For more information about CLS, check out the [Consortium Loan Service Research Guide](#), which features walkthroughs of the requesting process (including a video tutorial), pickup locations (Himmelfarb vs VSTC), FAQs, and information about potential fines and fees.

Lender of Last Resort

If a book you requested via CLS is not available from one of the WRLC members (often because it has been checked out or is otherwise unavailable to loan), it will be automatically bumped to Interlibrary Loan, where we will try to retrieve the book from a library outside the WRLC. We will send you an email to notify you of this change, to

make sure that you still want the book, and inform you that the book will take longer than would be expected of CLS.

Documents2Go / Interlibrary Loan (ILL)

If you are looking for an article or book that is not available in our catalog (or through CLS), ILL is a great option. Through ILL, we request books and articles from libraries across the country. Articles normally take 24-72 hours to be delivered, depending on availability. Books generally take anywhere from one to two weeks to arrive. Because of this, we recommend using CLS whenever possible for physical book requests.

Our users get 30 free ILL requests per calendar year. Any additional requests over the initial 30 within a calendar year will incur a \$10.00 charge. We will contact you to confirm any charges, which you can deny or accept. Rush requests, which guarantee article delivery within 24 hours, will cost an additional \$10. In the event that we are unable to fulfill a rush request within 24 hours, you will not be charged.

The Documents2Go system is integrated automatically into Himmelfarb's catalog and Find It @ Himmelfarb links, so you'll be routed to this system automatically in instances where Himmelfarb doesn't have the item that you need. You can also make a request directly by accessing our [Documents2Go portal](#) and following these steps:

1. Log in using your GW User ID & password (for accounts created before May 22, 2022, your GW UserID is the portion of your email address prior to the "@"." For accounts created after May 22, 2022, your GW UserID is your GWID (G#).
2. To make a request, select the "Make a new request" menu item and identify the type of resource you want: article, book, or book chapter. Please provide as much information as possible. Click 'Submit Request' when you are finished.
3. Once we receive a PDF of the requested article, or book chapter, you will receive an email notification informing you that you can access your article through Documents2Go. These articles disappear after 30 days on your account, so download it if you want permanent access to the material. If the item you requested is a physical book, you will receive a notification when the item is available for pick up.

For more information about ILL, check out our [Documents2Go research guide](#), which features walkthroughs of the requesting process (including video tutorials), FAQs, and copyright considerations.

If you have additional questions, or want to better understand the difference between these two borrowing services, don't hesitate to reach out to us at mlbdoc@gwu.edu.

New E-Books:

- **Climate Change**
[Climate change and global public health](#)
- **Drug Therapy**
[Drugs of Choice 2023](#)
- **Leadership**
[Leadership for health professionals : theory, skills, and applications](#)

- **Nursing**
[The doctor of nursing practice project : a framework for success](#)
- **Psychotherapy**
[Gabbard's textbook of psychotherapeutic treatments](#)
- **Public Health**
[Certification in public health \(CPH\) Q & A exam review](#)



- Reference questions? Call 202-994-2850 or email us at himmelfarb@gwu.edu
- Remember, Himmelfarb Library is [Here for You!](#)



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