June 2019

Whether you are in the middle of preparing to teach a summer course or are just starting on your fall semester syllabus, here are a few tips to help you have a successful semester by ensuring that you and your students have all the materials and links to readings.

« **Tip #1: Permanent Links to Resources**
Students expect when they click on a link that it goes directly to the article. Learn how to create permanent links to online resources (i.e. articles, online reports, e-book chapters).

   GO TO: [Linking to Electronic Resources: Creating Durable Links](https://himmelfarb.gwu.edu/liaison/2019/liaison_jun_2019.html)

« **Tip #2: Access to Resources**
Confirm we have access to the journals, e-books and books you have included in your syllabus. Contact the Himmelfarb Library with your required readings and print materials and we will help you confirm access.

   GO TO: [himmelfarb@gwu.edu](mailto:himmelfarb@gwu.edu)

« **Tip #3: Course Reserves**
If you have a resource you wish to ensure is available to your students, contact us to request to place your materials on course reserve.

   GO TO: [Course Reserve Request Form](https://himmelfarb.gwu.edu/liaison/2019/liaison_jun_2019.html)

« **Tip #4: Copyright Compliance**
Do you have questions regarding copyright, fair use and requesting permission to use resources?
**Tip #5: Librarian Guest Lecture**

Do you have an assignment that demands research skills such as searching for evidence in the literature? Consider requesting a librarian to be a guest lecturer in your course. We can help your students navigate databases and provide research guidance and support on their topics.

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