

CHEESE IN THE MAZE: NAVIGATING ADMINISTRATIVE PROCESSES FOR A DIGITAL COLLECTION MIGRATION

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OHSU CONTEXT

As Oregon's only academic health center, OHSU:

- Cares for patients.
- Educates doctors, nurses, dentists, pharmacists and other health care professionals.
- Conducts extensive research, including clinical trials to test new ways to prevent, detect and treat illness.
- **Employees:** 19,136
- **Students:** 4,726 in OHSU degree or certificate programs, including joint programs with other universities

BACKGROUND

- Selected Tind in January 2022
- [Moving out of Samvera](#)
- Our Digital Collections contain: Historical Collections & Archives, ETDs, marketing images.



ADMIN HELP IS ESSENTIAL!

- Initial Security Review.
- Figuring out Process Bolt.
- How will the vendor get access to our system?
- Knowing who to submit contract to.
- Getting Tind in the system as a vendor.

THINGS RELEVANT TO OTHER INSTITUTIONS

- Everything will take longer than you think.
- Admin work within digital collections should be visible and appreciated.
- Plan ahead and start early.

QUESTIONS & ANSWERS

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