# Hospitalist Admitting Resident

## “6P” Hand-Off Tool for New Admissions

**Purpose:** Provide timely verbal and written feedback regarding resident communication of new admissions.

**Instructions:**
1. Complete 1 per shift.
2. Review verbally with admitting resident.
3. Return paper version to resident for inclusion in portfolio.

**Return:** To resident by email or interoffice mail.

### Resident:
Evaluator:  
Date:  
Chief Complaint:

<table>
<thead>
<tr>
<th>Component</th>
<th>Required Elements</th>
<th>Complete?</th>
<th>Comments</th>
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</thead>
</table>
| Patient   | • Clearly identifies patient  
             • Team assignment | | Yes No |
| Problem   | • Identifies & prioritizes all problems  
             • Formulates appropriate **differential diagnosis**  
             • Addresses *hydration* / *nutrition* and *discharge planning* | | Yes No |
| Progress  | • Includes ED / OSH course  
             • Includes *prior work up*  
             • Assesses *evidence* for each problem | | Yes No |
| Plan      | • Generates *diagnostic plan*  
             • Generates *initial treatment plan*  
             • Addresses *treatment of chronic conditions* (if applicable)  
             • Addresses *discharge planning* | | Yes No |
| Purpose   | • Articulates *rationale*  
             • Addresses *indication for admission* | | Yes No |
| Precautions | • Identifies potential medical, social, and systems issues applicable to this patient, and addresses **contingency planning** (ex: patient is neutropenic: if febrile, obtain blood cultures and start broad spectrum antibiotics) | | Yes No |