Hospitalist Admitting Resident  
“6P” Hand-Off Tool for New Admissions

**Purpose:** Provide timely verbal and written feedback regarding resident communication of new admissions.

**Instructions:** 1. Complete 1 per shift. 2. Review verbally with admitting resident 3. Return paper version to resident for inclusion in portfolio.

**Return:** To resident by email or interoffice mail.

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<th>Component</th>
<th>Required Elements</th>
<th>Complete?</th>
<th>Comments</th>
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| Patient   | • Clearly identifies patient  
            • Team assignment                                                                                                                                             | Yes       |          |
| Problem   | • Identifies & prioritizes all problems  
            • Formulates appropriate differential diagnosis  
            • Addresses hydration/ nutrition and discharge planning                                                                                   | Yes       |          |
| Progress  | • Includes ED/ OSH course  
            • Includes prior work up  
            • Assesses evidence for each problem                                                                                                               | Yes       |          |
| Plan      | • Generates diagnostic plan  
            • Generates initial treatment plan  
            • Addresses treatment of chronic conditions (if applicable)  
            • Addresses discharge planning                                                                                                                      | Yes       |          |
| Purpose   | • Articulates rationale  
            • Addresses indication for admission                                                                                                                   | Yes       |          |
| Precautions | • Identifies potential medical, social, and systems issues applicable to this patient, and addresses contingency planning (ex: patient is neutropenic: if febrile, obtain blood cultures and start broad spectrum antibiotics) | Yes       |          |