

USE OF A LOCALLY-DEVELOPED WORKSHEET FOR MULTIPLE JOURNAL REQUESTS TO SIMPLIFY THE REVIEW PROCESS

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## **OBJECTIVE**

•To prioritize and develop a method to aid in making collection development decisions by committee of a large quantity of new journal subscription requests from a faculty survey in an expeditious manner.

## METHODOLOGY

•Sixty-four new journal requests from twenty departments were received through a faculty survey.

- •Microsoft Excel was used to determine the review order based on the number of current subscriptions by department per full-time faculty member.
- •Departments were listed on the spreadsheet in that order.
- •Survey return rate was included for reviewers' reference.
- •Departmental journal requests were listed on the worksheet with entries for price, vendor, indexing, Eigenfactor and other notes that were essential to making a sound collection development decision.
- •Journals that were requested from multiple departments were prioritized at the top of the list and relisted again for reference under each individual requesting department.

## RESULTS

•After committee review, twenty-five titles were recommended for addition to the collection, nine were rejected outright and thirty were flagged to be reviewed again in one year.

•The worksheet made the process go smoothly and much quicker than an unprioritized list of all titles.

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1	Journals that faculty/students have reques			or additio	n to the collection	on		Number below the Department Name = Total 1 / Number of Faculty in department.		otal Titl
13		,,						,		
									Return	
	Department		Total Titles		Surveys Sent:	n/a	Surveys Returned		Rate:	n/a
15	nła	Title		Cost	¥endor	Indexing	Eigenfactor	Note		Y/N
16		Spine Journal (2)		\$ 382.00	Elsevier	MedLine, Scopus	n/a	Requested by: Anesthesiology, Orthopedic Surgery		
0		Spine Journal (2)		3 362.00	Elsevier	MedLine, Scopus MedLine, Scopus, and	n/a	Requested by: Neurological Surg		
17		Journal of Neuroscience Method	Is (2)	\$5,486.00	Elsevier	Global Health	0.02276	Pharmacology/Physiology	jury,	
18								2, , , , , , , , , , , , , , , , , , ,		
							Surveys		Return	
19	Department	Anesthesiology	Total Titles	13	Surveys Sent:	28	Returned:	5	Rate:	189
20	0.46	Title		Cost	¥endor	Indexing	Eigenfactor	Note		Y/N
21		Spine Journal		See above						
22		PM & R				MedLine, Scopus	n/a			
23		Trauma		\$ 508.00	EBSCO	Scopus	n/a			
24 25		International Journal of Obstetric	: Anesthesia	\$ 523.00	Elsevier	MedLine, Scopus	0.00138			
25			-				Surveys		Return	
26	Department	Health Policy	Total Titles	26	Surveys Sent:	34	Returned:	34	Rate:	1009
27	0.76	Title	1.010.110.00	Cost	Yendor	Indexing	Eigenfactor	Note	1.1.1.1	Y/N
		Progress in Community Health Partnerships:						Direct request from Dr. Hayashi (3/23/2007); Will make periodic check for indexing. Sample issue sent to CollDev		
28		Research, Education and Action		\$ 195.00	EBSCO	No	n/a	Committee on 9/17/09		
29							Surveys		Return	
30	Department	Medicine	Total Titles	61	Surveys Sent:	58	Returned:	12	Rate:	219
31	1.05	Title	Trotal Thes	Cost	Yendor	Indexing	Eigenfactor	Note	Indie.	YIN
32		Journal Watch (5)		\$3,100.00	MMS	This is a Database	n/a	NOLE		- 100
33		Prescriber's Letter		Email		No	n/a			
34										
	Prevention/Community						Surveys		Return	
35	Department	partment: Health Total Titles 2		27	Surveys Sent:	17	Returned: 3		Rate:	18%
36	1.59	1.59 Title		Cost	¥endor	Vendor Indexing Eigenfactor No		Note		Y/Ň
		School Mental Health						Temporarily free through Springer package; Deal may end in 2011 or 2012; Must purchase to ensure perpetual access to current content		
37		School Mental Health		\$ 262.50	Springer	New	n/a	access to current content		
37 38		School Mental Health Social Marketing Quarterly		\$ 262.50 \$ 245.00	Springer EBSCO	New SocIndex, PsycINFO	n/a n/a	access to current content		
				\$ 245.00	EBSCO	SocIndex, PsycINFO MedLine, Scopus, and	n/a	access to current content		
					EBSCO	SocIndex, PsycINFO		access to current content		

## CONCLUSION

- •The development of the worksheet facilitated the collection development process by giving priority to departments with less existing journal coverage.
- •New titles were recommended for purchase in many departments, but first review went to those departments with weaker coverage.
- •The prioritized worksheet brought a higher level of focus to a unwieldy collection development review.
- •Collection development librarians were able to make informed decisions on many titles in two short review sessions.